

**BYLAW NO. 420/04**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO ESTABLISH THE POSITION OF  
DIRECTOR OF DISASTER SERVICES AND  
TO ESTABLISH THE POSITION OF  
DEPUTY DIRECTOR OF DISASTER SERVICES**

**WHEREAS** the Council for the Municipal District of Mackenzie No. 23 is responsible for the direction and control of its emergency response and is required, under the Disaster Services Act to appoint a director of the municipal disaster services agency; now

**THEREFORE** the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

**Appointments:**

1. That the Chief Administrative Officer be appointed to the position of Director of Disaster Services.
2. That the Director of Emergency Services designate the position of Deputy Director of Disaster Services.

**Duties:**

3. The Director of Disaster Services shall:
  - a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
  - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
  - c) co-ordinate all emergency services and other resources used in an emergency, and
  - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.
4. The Deputy Director of Disaster Services shall:

- a) assist the Director of Disaster Services in all areas of preparation and/or execution of section
  - b) 3.a), b), c), and d) inclusive.
5. In the event that the Director of Disaster Services is unavailable to perform the duties of his position, the Deputy Director of Disaster Services shall:
- a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
  - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
  - c) co-ordinate all emergency services and other resources used in an emergency, and
  - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.
6. This bylaw shall take effect on the date of the third and final reading thereof.

First Reading given on the 6<sup>th</sup> day of April 2004.

'B. Neufeld' (signed)  
Bill Neufeld, Reeve

'B. Spurgeon' (signed)  
Barbara Spurgeon, Executive Assistant

Second Reading given on the 6<sup>th</sup> day of April 2004.

'B. Neufeld' (signed)  
Bill Neufeld, Reeve

'B. Spurgeon' (signed)  
Barbara Spurgeon,  
Executive Assistant

Third Reading and Assent given on 6<sup>th</sup> day of April 2004..

'B. Neufeld' (signed)  
Bill Neufeld, Reeve

'B. Spurgeon' (signed)  
Barbara Spurgeon,  
Executive Assistant